



**SCHEDULE OF FEES
HATFIELD TOWNSHIP
RESOLUTION #23-15**

WHEREAS, Hatfield Township is a Township of the First Class located in Montgomery County, Pennsylvania; and,

WHEREAS, Hatfield Township has completed an annual review of the schedule of fees to maintain fees for services to be consistent with the cost of doing business; and

WHEREAS, fees for service will be remitted prior to permits issued, or services and inspections rendered.

NOW, THEREFORE, BE IT RESOLVED, the following schedule of fees shall become effective as of January 1, 2024.

SCHEDULE OF FEES

A. Subdivision and Land Development Fees.

1. Filing Fees.

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|----|------------------------|------------------|--|
| A. | Sketch Plan: | No filing fee. | |
| B. | Subdivision Plan: | Residential | \$400.00 for each plan in which one (1) lot is subdivided into two (2), and for every subdivision of lots above (2), \$100.00 for each lot thereafter. |
| | | Non-Residential: | \$550.00 for each plan in which one (1) lot is subdivided into two (2), and for every subdivision of lots above two (2), \$200.00 for each lot thereafter. |
| C. | Land Development Plan: | | \$550 per lot plus \$15.00 per 1,000 gross square feet of building area. |

2. Escrow Requirements.

A. Escrow Requirements. Before Hatfield Township will accept any subdivision or land development plans for review there will be required an escrow account for legal, engineering and other professional fees incurred by the Township. All interest acquired from the escrow monies will go to the benefit of Hatfield Township.

The amount of the escrow account shall be as follows:

1. For minor subdivisions/minor land developments and sketch plans \$1,500.00
2. For all other subdivisions or land development applications \$5,000.00
3. For a request of change of zoning - \$2,500 and a professional service agreement

The amount of any bills received by the Township for professional services related to the application will be deducted from escrow account, with copies of all such deductions sent to the applicant. Should the escrow balance fall below \$1,000.00, the applicant will be required to replenish the account to its original amount. The balance of the escrow fee will be returned upon request of the developer/applicant at such times as development agreements have been fully executed and required financial security has been posted and approved by the Township Solicitor.

B. Zoning Fees.

1. Charges for Application Made to the Zoning Hearing Board. Charges for applications made to the Zoning Hearing Board are as follows:

- | | |
|---|------------|
| A. Single Family Residential: | \$550.00 |
| B. Multi-Family Residential: | \$1,500.00 |
| C. Non-Residential: | \$1,500.00 |
| D. Extension of Time for Previously Granted Relief: | \$400.00 |

In addition thereto, any applicant who appears before the Zoning Hearing Board and whose case is continued for any reason whatsoever shall be required to pay an additional fee in the amount of fifty percent (50%) of the applicable, original application fee. The fee for any request for a zoning change or curative amendment before the Hatfield Township Board of Commissioners or the Zoning Hearing Board

shall be two thousand five hundred dollars (\$2,500.00) for the first hearing. The fee shall be one thousand dollars (\$1,000.00), payable in advance, for each additional hearing.

2. Conditional Use Hearings.

- A. Single Family Residential: \$550.00
- B. Multi-Family Residential: \$1,500.00
- C. Non-Residential: \$1,500.00

C. Building Permit Fees.

Building Permit fees may be doubled for any construction activity initiated prior to the issuance of approved permits.

1. General Administrative Fees

- Work Performed Without a Permit – Fees Doubled (at discretion of Code Official and/or Zoning Officer)
- Withdrawn Permit Applications – Admin Fee of 20% of total fee paid
- Reinspection Fee - \$50 for Residential and \$100 for Non-Residential applied if a third or more inspection is necessary

2. Accessibility

- **New Construction, Additions, Alterations, Renovations, & Tenant Fit-outs**
\$300.00 for the first 2000 sq. ft.
\$0.20 per each additional sq. ft. from 2001 and above

3. Building Permit:

Residential (One & Two Family Dwellings)

- **New Residential Unit**
\$510.00 plus \$0.30 per square foot - All space including basement.
- **Alterations and Additions to Existing Residential Units.**
\$150.00 plus \$0.25 per square foot - All space including basement.
(Open decks and patios require a deck/patio permit.)

Non-residential (All Use Groups Except One & Two Family Dwellings)

- **New Construction & Additions**
\$410.00 plus \$0.35 per square foot.
- **Alterations, Renovations, & Tenant Fitouts**
\$310.00 plus \$0.25 per square foot.
- **Repairs or Minor Alteration**
\$210.00 when replacing doors, windows or minor alterations not accumulating of square footage.

4. **Construction/Sales Trailer Permit:**

- \$160.00 per trailer
- Electrical Permit for Temporary Service Required: \$250.00

5. **Deck/Patio Permit:**

Deck/Patio New Construction \$150.00
Deck/Patio Alterations and Additions to Existing Deck/Patio: \$85.00
Retaining Wall Alterations and Additions to Existing Residential Units: \$35.00
(Enclosed decks or patios require a building permit.)

6. **Demolition Permit:**

\$160.00

7. **Driveways, Sidewalks Permit:**

\$65.00

8. **Dumpsters & Storage Pods Permit**

\$35.00 or \$10.00 if added to a permit

9. **Earth Disturbance and Drainage Permit**

- \$500 Fee
- \$500 Security Deposit Escrow for stand alone permit applications not attached to another permit/project (100% refundable upon final inspection approval)

10. Electrical Permit:

Section A – Residential (One and Two Family Dwellings)

Residential Inspection (Entire Dwelling Unit) Rough, Service and Final	
Single Family Dwelling up to 200 Amps	\$275.00
Single Family Dwelling 201 Amps through 400 Amps	\$300.00
Single Family Dwelling over 400 Amps	\$350.00
Multi-Family Dwelling	\$225 per unit
Residential Addition (Kitchen, Bath, Basement Renovation, etc.) (Price includes one (1) Sub-Panel)	
Rough and Final	\$250.00
Additional Sub-Panels	\$ 75.00
Service, Equipment and Metering	
Single Meter 100 Amps	\$100.00
Single Meter 200 Amps	\$135.00
Single Meter 400 Amps	\$145.00
Single Meter over 401 thru 600 Amps	\$250.00
Single Meter over 601 thru 1200 Amps	\$325.00
Services exceeding one meter (per meter in addition to above)	\$20.00
Temporary Service	
30 thru 200 Amps	\$125.00
Over 200 thru 400 Amps	\$145.00
Over 400 Amps	\$200.00
Feeders and Subpanels	
Over 30 thru 200 Amps	\$125.00
Over 200 thru 400 Amps	\$145.00
Swimming Pools	
In-ground pool (includes up to 4 inspections)	\$275.00
Above ground pool (includes up to 3 inspections)	\$225.00
Hot Tubs	\$150.00
Generators	
Up to 22kW	\$250.00
22kW to 40kW	\$300.00
Over 40kW	Submit for Pricing
All Generators with Fuel/Propane Tanks add:	
Installation – First 1,000 gallons	\$180.00
Each Additional 1,000 gallons	\$25.00
Gas Line Test	\$60.00

HVAC Equipment	\$100.00
Residential Solar Projects	
Up to 10 kW	\$300.00
Over 10 kW	\$30.00 each add'l kW
Non-Residential Solar	Price Quoted after Plan Review
Residential Car Charging Stations/Solar Batteries	\$200.00 each

The prices referenced above typically include plan review and inspections

Section B – Non-Residential (all Use Groups Except One & Two Family Dwellings)

All Non-Residential Applications (This includes low volt wiring, such as fire alarms, security, tele/data, etc.)

- 2% of cost of construction (min fee of \$350.00)

This fee will include all plan reviews, necessary inspections, and consultations during the project

11. Exterior Structure Permit:

Roof, Siding, Windows or Doors:

Residential:	\$85.00 (one project)	Non-Residential:	\$210.00 (one project)
	\$170.00 2+ projects		\$420.00 2+ projects

Stucco/Brick:

Residential:	\$125.00	Non-Residential:	\$275.00
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12. Fence and Accessory Building Permit:

Fence

\$75.00

Utility Sheds and Accessory Buildings

100 square feet or less	\$45.00
101 – 300 square feet	\$85.00
301 – 500 square feet	\$250.00

13. Fire Protection Permit:

Construction

Residential – 1 & 2 Family Dwellings (NFPA 13D Sprinkler System)

- Sprinkler System - New (Each Dwelling) \$310.00
- Sprinkler System – Modifications, Repairs, etc. (Each Dwelling) \$60.00
- Fire Alarm System – New (Each Dwelling) \$110.00
- Fire Alarm System - Modifications, Repairs, etc. (Each Dwelling) \$60.00

Residential - Multi-Family / Hotel / Motel (NFPA 13R Sprinkler System) and Non-Residential (NFPA 13 Sprinkler System)

- **Sprinkler System - New**
 - Base Fee \$510.00
 - Each Sprinkler Head \$5.00
- **Sprinkler System – Existing System Modifications, Repairs, etc.**
 - Base Fee: 1-10 New / Relocated Sprinkler Heads \$60.00
 - Base Fee: 11-19 New / Relocated Sprinkler Heads \$100.00
 - Base Fee: 20 or more additional or relocated Heads \$140.00
 - Each Sprinkler Head \$3.00
- **Fire Alarm System – New (Suppression System Supervision Only) (Fire Alarm Control Panel and Smoke Detector for Stand-Alone Fire Suppression Systems Not Tied Into Alarm Systems) \$60.00**
- **Fire Alarm System – New (Each Building) (Needs Electrical Permit)**
 - Base Fee \$310.00
 - Each Device (All Initiating and Notification Devices) \$4.00
 - Linear Heat Cable – For each 50ft. or fraction thereof \$4.00
- **Fire Alarm System – Existing System Modifications, Repairs, etc.**
 - Base Fee \$45.00
 - Each Device (All Initiating and Notification Devices) \$4.00
- **Fire Alarm Control Panel – Existing Replacement \$45.00**

Fire Protection / Suppression Systems (All Use Groups)

- **Fire Pumps**
 - One Pump \$180.00
 - Each Additional Pump \$60.00

- **Standpipe Systems**
Base Fee \$120.00
Each Hose Outlet \$20.00
- **Clean Agent / Foam / Specialized Fire Suppression Systems**
Each System up to 2,000 Square Feet \$180.00
Each Additional 2,000 Square Feet or Fraction Thereof \$60.00
- **Commercial Hood Suppression Systems**
Each System \$260.00
- **Underground Fire Service Mains**
First 50 Feet \$120.00
Each Foot Over 50 \$0.25
- **Private Fire Hydrants (Each Hydrant)** \$30.00
- **Fire Protection / Life Safety System Not Listed**
1% of Total Cost with a Minimum Fee of \$120.00

**Hazardous Activity or Process Equipment (All Use Groups)
Installation, Modification, Repair or Alteration**

- Battery Systems (Lead Acid Exceeding 50 Gallons)
1% of Total Cost with a Minimum Fee of \$120.00
- Storage & Use of Explosives for Construction \$120.00
- Compressed Gas Systems
1% of Total Cost with a Minimum Fee of \$120.00
- Flammable and Combustible Liquids Production, Transportation or Storage,
Facilities or Equipment
1% of Total Cost with a Minimum Fee of \$120.00
- Hazardous Materials Storage Facilities
1% of Total Cost with a Minimum Fee of \$120.00
- Industrial Ovens
1% of Total Cost with a Minimum Fee of \$120.00
- Liquefied Petroleum Gases (LPG) Systems
1% of Total Cost with a Minimum Fee of \$120.00
- Spraying Rooms, Booths, Areas or Dipping Tanks
1% of Total Cost with a Minimum Fee of \$120.00

- Hot Work \$120.00

**Fire Code Operational Permits as listed in the International Fire Code.
Permit fee based on total square footage of facility.**

- 1 – 2,000 Square Feet \$200.00
- 2,001 – 5,000 Square Feet \$250.00
- 5,001 – 10,000 Square Feet \$300.00
- 10,001 – 100,000 Square Feet \$400.00
- 100,001 Square Feet or Greater \$500.00

Special Event Permits (Applications Must be Received at Least 45 Calendar Days Prior to the Event)

- Indoor Conferences, Conventions, Exhibits and Trade Shows / Car Shows
(Events with vendor booths, tables or displays)
- 1 – 5,000 Square Feet \$40.00
 - 5,001 – 50,000 Square Feet \$80.00
 - 50,001 Square Feet or Greater \$120.00
- Each day or portion thereof beyond one day \$40.00
- Outdoor Carnivals, Fairs, Circuses, Concerts,
and Similar Events (Each Day) \$100.00
- Parade, walk / run, race \$60.00
- Deposits for Block Parties \$100.00
- Car Show \$60.00
- Display of Fireworks or Pyrotechnics Effects \$300.00
- Each Food Vendor (Cooking on Site for all Special Events) \$15.00
- Open Burning Variance (per day) (*Non-profit 503c3 exempt*) \$10.00

Additional fees may apply if Police, Fire or EMS stand-by is required

Mobile Food Vendor Permit

\$75.00 (Long-Term Non-Residential Property Use)

14. Mechanical Permit:

Residential (One & Two Family Dwellings)

- **Building** - New Construction – Replacement – Renovations
\$300.00 per HVAC unit

- **Fireplaces** - New Construction – Replacement – Renovations of Fireplaces, Fireplace inserts and Wood burning stoves
\$85.00 per unit
- **Replacement** of unit (unit only, no duct work)
\$95.00 per unit

Non-Residential (All Use Groups Except One & Two Family Dwellings)

- **New Construction, Alterations, & Renovations**
\$260.00 for the first 2000 sq. ft.
\$0.25 per each additional square foot from 2001 to 20,000 sq. ft. or
\$0.15 per each additional square foot from 20,001 to 100,000 sq. ft. or
\$0.10 per each additional square foot over 100,001 sq. ft.
- **Replacement** of unit (unit only, no duct work)
\$200.00 per unit
- **Commercial Hood** \$200/unit
- **Gas Line Test** \$60.00

Outdoor Solid Fuel Appliances

- New Construction - \$85.00
- Annual Registration Fee - \$25.00

Geothermal System

- Base fee: \$85.00
- Each Well: \$35.00

15. Plumbing Permit:

New, Renovations, & Repair. (For all use groups)
\$40.00 per fixture, trap or appliance
\$85.00 per grease trap

Holding Tank - \$300.00
Pneumatic Systems - \$100.00

16. **Sign Permit:**

Non-Illuminated Signs

\$175.00 for the first sign
\$60.00 each additional sign

Illuminated Signs

\$185.00 for the first sign (*plus third-party electrical review and inspection fee*)
\$75.00 each additional sign (*plus third-party electrical review and inspection fee*)

17. **Storage Tank Permit:** (Above or Below Ground - Hazardous Materials)

Installation - First 1,000 Gallons or Fraction Thereof	\$180.00
Installation - Each Additional 1,000 Gallons or Fraction Thereof	\$25.00
Installation - Dispensing Pump (Each Pump)	\$50.00
Removal / Abandon in Place (1 & 2 Family Dwellings - Each Tank)	\$60.00
Removal / Abandon in Place (All Other Uses - Each Tank)	\$120.00

18. **Swimming Pool Permit:**

- Inground - \$200.00 plus \$0.45 per square foot of total project/imperious area which includes pool surface water and decking (*plus third-party electrical review and inspection fee*).
- Above Ground - \$200.00 (*plus third-party electrical review and inspection fee*)

19. **Temporary Structures – Air Supported, Tents and Canopies:** (Each Structure)

(Must have a minimum of 12 ft. clear space (no guy wires / ropes) between structures to be considered separate structures)

• Air Supported Membrane Structures 400 sq.ft.or greater	\$120.00
• Tents with 1 or more sides 400 sq. ft. or greater and tents/canopies open on all sides 700 sq. ft. or greater	\$60.00
• Electrical Permit for Temporary Service Required:	
Temporary service up to 200 amps	\$100.00
Temporary service over 200 amps	\$125.00

20. Use and Occupancy Permit:

Residential (One & Two Family Dwellings)

Residential Resale	\$125.00
Residential New Construction	\$150.00
Temporary Access Certificate	\$50.00

Re-Inspection Fee

A fee of \$30.00 will be applied if a second inspection is necessary.

Non-Residential (Use Groups as Follows Except One & Two Family Dwellings)

Low Hazard Occupancy (Business and Mercantile)

• 1 – 2,000 Square Feet	\$110.00
• 2,001 – 5,000 Square Feet	\$160.00
• 5,001 – 10,000 Square Feet	\$210.00
• 10,001 – 100,000 Square Feet	\$260.00
• 100,001 Square Feet or Greater	\$310.00

Moderate / High Hazard Occupancy (All other use groups)

• 1 – 2,000 Square Feet	\$200.00
• 2,001 – 5,000 Square Feet	\$250.00
• 5,001 – 10,000 Square Feet	\$300.00
• 10,001 – 100,000 Square Feet	\$400.00
• 100,001 Square Feet or Greater	\$500.00

Re-Inspection Fees

The initial inspection, and a second re-inspection of a unit, is covered in the inspection fee. If necessary to meet compliance, a third re-inspection and all subsequent inspections to meet code compliance will be billed at a rate of \$150.00 per hour tracked at 15-minute intervals.

21. Registration Fees- Annual (Commercial & New Home Construction)

General Contractor	\$75.00
Master Plumber	\$75.00
Master Electrician	\$75.00
HVAC/Mechanical	\$75.00

22. Charges for Application made to the Building Code Technical Review Board

Charges for applications made to the Technical Review Board are as follows:

- A. Single Family Residential: \$ 550.00
- B. Multi-Family Residential: \$1,250.00
- C. Non-Residential: \$1,250.00

In addition thereto, any applicant who appears before the Building Code Technical Review Board and whose case is continued for any reason whatsoever shall be required to pay an additional fee in the amount of fifty percent (50%) of the applicable, original application fee.

D. Street Openings.

Road opening and excavation in any Township highway, roadway, right-a-way, public Easement, sidewalk, curb, footpath or bike path having an improved or unimproved surface.

- Up to 100 linear feet \$100.00
- Each 100 linear feet in excess of 100 ft \$100.00.

E. Establishing Fees for Permits for Automatic Protective Devices and Installers of Same and False Alarm Cost Responsibilities.

1. Any person engaging in an alarm business within Hatfield Township shall, at the time of submittal of an application for a license, pay an annual fee of seventy-five dollars. (\$75.00).

2. Every user of an automatic protective device shall pay the following fees:

- A. If the automatic protective device is connected to a designated trunkline – seventy-five dollars (\$75.00) annually.
- B. If the automatic protective device is connected to an “answer service” or “central station protective system” – fifty dollars (\$50.00) annually.

3. **False Alarm; Responsibility for Costs.**

For the purpose of defraying the costs to the Township for responding to a false alarm, the owner or leasee of an automatic protective device and persons using the service of intermediaries and users of audible alarms, the users of any kind of direct or indirect connection with the police or fire communications center, except persons using the two (2) way line voice communications by telephone, shall, as a condition to installation and continued operation of such equipment or service, execute a consent in such form as may be prescribed by the Chief of Police that such owner, leasee or user shall pay the Township fifty dollars (\$50.00) for each and every false burglary, robbery, intrusion or similar alarm in excess of two (2) in number during each quarter year (Jan-March;

April-June; July-Sept.; Oct.-Dec.) and not less than fifty dollars (\$50.00) nor more than six hundred dollars (\$600.00) plus costs of prosecution for each and every false fire alarm activation in excess of three false alarms in a twelve month period, to be collectible before any District Justice as like fines and penalties are now by law collectible.

F. Life Safety and Fire Inspections

1. Multi-Family Residential/All Rental unit Inspections
 - a. A fee of twenty-eight dollars (\$28) per unit
 - b. The initial inspection, and a second re-inspection of a unit, is covered in the inspection fee. If necessary to meet compliance, a third re-inspection and all subsequent inspections to meet code compliance will be billed at a rate of \$125 per hour.
2. Non-Residential facilities/buildings Inspections
No Travel Time Billed
 - a. Site Inspections:
 - (1) \$150.00/hour. All time tracked and billed at 15-minute increments.
 - (2) Research based on inspection billed a rate in Section F-2a(1)
 - (3) Follow up compliance inspections billed after 15-minutes, at rates noted in Section F-2a(1)
 - b. Administrative Time
 - (1) \$65.00/hour tracked at 10-minute increments
 - (2) Time includes, but limited to, database updates, inspection report preparation and invoicing
 - c. The initial inspection, and a second re-inspection of a unit, is covered in the inspection fee. If necessary to meet compliance, a third re-inspection and all subsequent inspections to meet code compliance will be billed at a \$100.00 base fee plus a rate of \$125 per hour.

G. Aquatic Center Membership Rates

Rates are adjusted annually and approved by the Pool Advisory Board. The current rates are available on-line at https://www.hatfield.org/aquatic_center/facility_and_information.

H. Miscellaneous

1. Police Reports \$15.00 per report and \$15.00 for each research hour beyond one (1) hour.
1. Lodging Fee (New) \$150.00
3. Accident Reconstruction Report \$650.00
4. Kennel Fee \$15.00 per day
5. Fingerprinting \$15.00 per person + \$5 extra for each additional fingerprint card in excess of two (2).
6. Photographs \$15.00 per print
7. Videos \$125.00 per video tape
8. Small Zoning Map \$5.00
9. Large Zoning Map \$10.00
10. Zoning Ordinance \$30.00 include small map
11. Subdivision Ordinance \$25.00
12. Right-to-Know copies/ General Copies \$0.25 per page
\$10/page for Oversize Plans
13. Fire Reports (Right-to-Know application is required)
 - Fire Marshal Basic Incident Response Report \$15.00 per report
14. **Obstruction of Fire Apparatus Access Road, Fire Lane, Fire Hydrant or Other Fire Protection Equipment (Fine)** \$15.00
15. Employment Application Fee (Police Officers Only). \$25.00
16. Amusement Device Fee. \$150.00 per device
17. Police Service Charge. The hourly rate to be charged shall be the same hourly rate as is established annually and charged to Hatfield Borough as per the Hatfield Borough/Hatfield Township Police Protection Agreement.
18. Duplicate Tax Bill Fee. \$5.00

- 19. Board of Commissioners meeting DVD \$10.00
- 20. Oversized Prints/Copies \$25/page
- 21. Costs incurred by the Township as a result of an arrest
All third party costs incurred by the Township as a result of an arrest shall be reimbursed by the Defendant. **(Amendment on 1/30/2013 by Res #13-01).**
- 22. Local Police Check – Concealed Weapons Permit (New) \$25

I. License Fees for Soliciting and Peddling

- 1. Licenses issued for an initial three (3) month period shall be one hundred dollars (\$100.00) which is payable to the Township Police Department.
- 2. License renewals for one (1) or more months are thirty-five dollars (\$35.00) per month.

J. Noise Control Application Fee An application fee of two hundred fifty dollars (\$250.00) shall be charged to cover expenses resulting from the processing of variance applications.

K. Retention/Detention Basin Escrow

Any owner of land in Hatfield Township upon which Hatfield Township requires a retention and/or detention basin be placed within open space lands dedicated to Hatfield Township shall be required to pay twenty-five thousand dollars (\$25,000.00) to Hatfield Township for the maintenance and up-keep of each retention and/or detention basin. All amounts so paid by any owner or developer shall be placed in an escrow account and the principal and interest, as determined by the Hatfield Township Board of Commissioners, shall be used for the maintenance and up-keep of said retention and/or detention basin.

L. Traffic Impact Fee

Pursuant to Pennsylvania Act 209 the recommended Traffic Impact Fee shall be \$2,281.88 per new weekday afternoon peak hour trip. This fee has been reviewed and recommended by the Act 209 advisory committee.

M. Hatfield Township Municipal Authority Rates and Fees

Rates are adjusted periodically by the Authority and can be found at www.htmasewer.com.

RESOLVED AND ADOPTED THIS 20th DAY OF DECEMBER 2023

HATFIELD TOWNSHIP
BOARD OF COMMISSIONERS

Attest:

Aaron Bibro
Manager/Secretary

Thomas C. Zipfel
President, Board of Commissioners